



Milton Township Regular Board Meeting
Meeting Minutes
August 12, 2025

The Regularly scheduled Meeting of the Milton Township Board was held in the Board Room of Milton Township, at 1492 N. Main Street, Wheaton, Illinois, on Tuesday, August 12, 2025.

I. **Call to Order:**

- A. **Mission Moment:** Chair *Pro Tem*, Pitts shared the Township’s Mission: We received a letter from NIU grad student Laura Landon who interviewed Dave Sezenov and Debbie Mronzinski about our Food Pantry. She thanked them and called them heroes for the work they do.
- B. **Pledge of Allegiance:** Erica Bray-Parker led the Pledge of Allegiance.
- C. **Roll Call:** The Meeting was called to Order by Chair *Pro Tem* Pitts, at 6:30 p.m. Board Members present were Trustee Paula McGowen, Trustee Jacqueline McGrath, Trustee Larry Pitts, Trustee Stephen Siemer and Clerk Dan Bailey. Supervisor Higgins-Beard was excused.
- D. **Approval of Agenda:** Chair Pro Tem Pitts announced that Item VI. A, regarding the Bank Account Consolidation, is being removed from the Agenda, as additional information is needed. The matter will appear on the September Agenda. Trustee McGrath made a motion, seconded by Trustee McGowen, to approve the Amended Agenda. Following the discussion on the matter, a voice vote was taken, all Board Members present voted aye. The Motion passed.

Following the discussion on, a voice vote, Board Members McGowen, Siemer and Pitts voted aye. Trustee Mc Grath abstained (She was not at the July meeting) The Motion passed.

E. **Approval of Minutes of Regular Meeting of July 8, 2025:**

Trustee Siemer made a motion, seconded by Trustee McGowen, to approve the Meeting Minutes from the July 8, 2025, Regular Board Meeting, as presented. On a vote, Board Members McGowen, Siemer and Pitts voted aye. Trustee Mc Grath abstained (She was not at the July meeting) The Motion passed.

F. **Approval of Claims:**

The Town Board having conducted a review and Audit of the Township Bills in the earlier segment of the Meeting total \$472,675.43, Trustee Siemer moved, seconded by Trustee McGrath to approve the Bills, to be paid and charged to the proper Township Accounts.

Following the discussion on the matter, on a Roll Call Vote, the Trustees voted as follows: Ayes included **Trustee McGowen, Trustee McGrath, Trustee Pitts, and Trustee Siemer.** Whereupon the Bills were Approved.

II. **Public Comments:** None offered

III. **Chairman's Report:**

A. **Overview of First 90 Days:** Chair Pro Tem Pitts reported: From Buffy, A productive 1st 90 days, Supervisor met with many local keys partners in program delivery to investigate improvements. She commends CERT helping with so many local events. Food Pantry was busiest July with 17% increase in visits and 90%

increase in pounds of food per visit. Facility improvements include a computer replacement plan and investigating phone efficiency, addressing deferred maintenance besides numerous other improvements. Forensic auditors are engaged. Streamlined banking accounts and payments processes. Our 2nd all Township meeting was for Sexual Harassment training at the Highway Department. Mosquito spraying is the last step of a multi-pronged approach at controlling mosquitos. A June contract review showed a Distracted Driver Program that Supervisor Higgins-Beard had declared null and void. Milton Township is now working closely with authorities to alert and protect residents from this scam.

- B. **General Assistance:** Chair *Pro Tem* Pitts reported on the status of General Assistance: See Human Services handout. Jan to July 698 people through intake with 83 in just July \$5393 financial assistance in July.
- C. **Miscellaneous/Other:** None reported

IV. **Reports:**

- A. **Town Clerk Report/Comments:** Town Clerk, Dan Bailey, reported: Going to Hokusai exhibit at college of DuPage and welcomed attendees to the event to Milton Township. We have received 12 Freedom of Information Act Requests since May. Will shortly post videos of our township board meetings on our website or perhaps You tube.
- B. **Trustees Report/Comments:**
Trustee McGrath commented The sexual harassment training had significant and substantive content. Enjoyed learning about food bank over the past month. It has increased need and challenges. Public should follow and stay engaged on this issue.

Suggests board consider adding agenda item to consider short info sessions on the many services available at Milton Township or things of interest to the public that could even be videoed and available on the website.

Trustee Siemer reported/commented that he is researching You tube channel for broadcasting live meetings as well as posting meeting videos at no cost. He will set up a meeting with Clerk to make this happen in the next week.

- C. **Assessors Report:** Assessor Chris LeVan reported: He is working to close his books by the end of September. Once the books are turned over and accepted by the Supervisor of Assessments (SOA), it generally takes about two weeks for the assessments to be published. After publication, a 30-day filing period opens during which property owners may review and inquire about their assessed values. Assessor LeVan encourages property owners to contact his office directly with any questions regarding their assessments. He is in discussions with ComEd to increase right-of-way (ROW) values from ten cents per foot to a more reasonable ROW land value.
- D. **Highway Commissioner Report:** Highway Commissioner, Mike Drew, reported on the status of the Highway Department and pending Projects. Butterfield West Concrete and Asphalt are complete. Wheaton Ridges Concrete (curb and sidewalk) should be done at the end of August. Landscaping will be in the middle of September for both of these projects. Barry Ave Drainage Project 1900 feet of pipe and 29 catch basins to resolve long standing significant drainage problems that left standing water in residents front yards. The estimated outside cost for this project is \$393,010. Milton Crew can do this for under \$200,000 to save significant costs.

It will hold significant storm water to deal with these large rains. Looking at a system to automate and record complaints for issues like trees and culverts either by online or phone app. This will cost about \$20,00/year.

- E. **S.A.L.T. Committee:** SALT Chairman, Chuck Smith, reported on the SALT activities including Last meeting DuPage County Recorder addressed concerns with scams including over house deeds. Homeowners should call Recorder to verify deed. National Night Out 1500 to 2000 attendees in Carol Stream. Chuck was there with a table handing out flyers about Milton Township services. During the Senior Car Inspection planning session Wednesday an hourly plan was developed. Volunteers are being recruited. Next SALT meeting is Sept 8 will include a talk on the Ombudsman program to help seniors who need an ally.
- F. **Food Pantry:** Executive Director, Dave Sezonov, reported on the Food Pantry activities: Dave Sezonov said we had a record July. The food pantry is well stocked and will be able to handle what is coming our way cooperating with other local pantries. Friday's fundraiser was successful They had their first board meeting.
- G. **CERT:** Executive Director, Dave Sezonov, reported on the C.E.R.T. activities: Back to school event had over 2000 attendees. They passed out Milton Township informational pamphlets. WGN was there. This weekend Taste of Glen Ellyn. Next CERT class will be Sept 4, 11, 18 and 24.
- H. **Cemeteries Authority St. Stephen's Cemetery Event August 23, 11AM:** Cemetery Chair, Drew Ellis, reported they met with the Archdiocese who were adamant about removing the veggie garden from the sacred ground of their

cemetery which the Archdiocese did that day. There is an upcoming Event at the St. Stephen's Cemetery Event Scheduled on August 23, 2025: This will include a Catholic Mass at 11 am program at 11:30 a meal.

V. **Unfinished Business:**

A. **2025 Change of Regular Meeting Day & Time:** Chair *Pro Tem* Pitts, reported that, to allow the Food Pantry to avoid the need to tear its pantry stations down once a month mid-week to accommodate the Board Meetings and to enable attendance by all Elected Official, it is being proposed to change the Meeting dates and times to the third Thursday of each Month, with the Meetings commencing at 6:00 p.m. The Audit of Township Bills will take place at 5:45 p.m., taking effect in September, 2025 on the third Thursday of the month. Trustee McGowen moved, seconded by Trustee Siemer, to approve the Change of Meeting Day and Time.

Following the discussion on the matter, on a Roll Call Vote, the Trustees voted as follows: Trustee McGowen, Trustee McGrath, Trustee Pitts and Trustee Siemer voted aye. There were no nays. Supervisor Higgins-Beard did not vote. The motion was approved.

B. **Auditor Follow Up:** Trustee Siemer reported on the status of the audits. Sikich will be here in September for forensic audit. Lauterbach should be here in late Sept for our yearly audit which should be done in November. Will develop a contract in the Spring probably to last 3 to 5 years.

VI. **New Business:**

A. **Bank Account Consolidation of Checking:** This matter was taken off the Agenda waiting for additional information from the auditors.

- B. **Computer Replacement Schedule, Costs for FY25:** Chair *Pro Tem* Pitts reported that it will be necessary to approve the expenditure of an additional \$7,350 for computer desktop replacements to update and modernize the Milton Township IT capabilities. These will replace 7 desktops from 2016-2019. The costs for new software and installation fall within the budgeted costs for FY25. Trustee McGrath moved, seconded by Trustee McGowen, to approve the expenditure of an additional \$7,350 for computer desktop replacements to update and modernize the Milton Township IT capabilities, to Clarity Providers. Following the discussion on the matter, on a Roll Call Vote, the Trustees voted as follows: **Trustee McGowen, Trustee McGrath, Trustee Pitts and Trustee Siemer all voted aye. Supervisor Higgins-Beard abstained. This was approved.**

VII. **Adjournment:**

- A. Trustee McGrath moved, seconded by Trustee Siemer, to adjourn the August 12, 2025, Town Board Meeting. On a voice vote, all those Board Members present voted aye. The Motion passed.
- B. Chair *Pro Tem* Pitts declared the Meeting adjourned at 7:14 p.m.

Signed: *Dan Bailey*

Date: 09/18/2025

Dan Bailey, Town Clerk

